

MINUTES

Memorial Northwest Homeowners Association

17440 Theiss Mail Route
Klein, TX 77379

Meeting of the Board of Directors

Tuesday, May 5, 2020

PRESENT (via remote connection)

Greg Schindler, President
Jay Jackson, 1st Vice President
Ryan Aduddell, 2nd Vice President
Jake Kretzschmar, 3rd Vice President
Victor Carranza, Treasurer
Joy Hemphill, Secretary

Art Byram, Area 1
Sarah Mueller, Area 2
Gerome D'Anna, Area 3
Rebecca Talley, Area 4
Michelle Rodriguez, Area 7

PROPERTY MANAGEMENT:

Margie Naranjo of SCS Management Services, LLC.

ABSENT:

Bryan Thomas, Area 5
Vera Atkinson, Area 6

NOTE:

In deference to the shutdown orders issued by local, state and national governments as a response to the COVID-19 world pandemic, the following executive session of the MNW Board of Directors was held via remote connection and the above-listed persons were present via remote connection.

Executive Session (7:10 – 8:47 p.m.)

Legal Status and Actions: There were no violations of deed restrictions submitted in the past month.

Attorney Robert North advised Mr. Schindler that he had sent a reminder statement to the owner of the Vintage Wood property. Mr. Schindler indicated that he would contact the county to see if the citation had been resolved.

Mr. Schindler apprised that as of this time the full value of past fees were being requested on the Vickridge Lane property.

The Board reviewed the Michael Gainer status report, deciding the actions to take on the properties in question.

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Employee Discussions: The Board was informed that the Community Club office manager who resigned March 5th, 2020 had made an application for unemployment, was denied, and since has requested a hearing that has been scheduled for Monday, May 11, 2020. The Board will request to see the paperwork submitted for the claim by the prior office manager.

Security: Mr. Aduddell provided to the Board an oral security report and summation of the recent Security Committee focus. He indicated that, though no official statistics were provided in time for presentation to the Board, the neighborhood had been relatively quiet. The majority of security calls are, as in prior reports, for domestic violence and runaways from the neighborhood's group homes. Under the security contract with the Harris County Sheriff's Department, there has been a new officer added, coverage is for 7 days a week, and swing shifts have been implemented to have extra coverage during the hours that have typically seen the most activity reports.

Contracts: Mr. Jackson notified the board: that neighborhood spraying for mosquito control started as of April; that the Residential Recycling & Refuse of Texas (RRRTx) proposal is slated for June presentation and, because of the impact of COVID-19, at times the trucks are presently running with temporary employees; that there is nothing firm as of this date with the tennis pro.

CCMC: Ms. Mueller advised, in anticipation of upcoming State of Texas changes in COVID-19 lockdown orders, that she plans to meet with her Community Club Management Committee (CCMC) via remote access on Tuesday, May 12, 2020 and discuss plans for reopening the community amenities. Depending on the upcoming announcement by the Governor of Texas, she hopes to open by Memorial Day weekend. She indicated that she will produce and disseminate minutes of such meeting to the full Board for approval.

Mr. Schindler led the Board through a page-by-page discussion of the document previously emailed to all Board members entitled "COVID-19 Fundamentals."

There being no further items before the Executive Session of the Board, Mr. Jackson motioned for adjournment, which was agreed to by all.

The executive session was adjourned at 8:47 p.m.